



Memorandum of Understanding between Exhibitors and
Amesbury Chamber of Commerce for Participation in Home & Garden Show

This is a memorandum of understanding between the Amesbury Chamber of Commerce and vendors seeking to participate in the Home & Garden Show on April 6th, 2019 from 10am-4pm and April 7th, 2019 from 10am-2pm at 35 Water St, Amesbury MA 01913. The fee for vendors, who are not current members of the Amesbury Chamber of Commerce, seeking a table at the event is \$250; the fee for members is \$150. This fee is non-refundable in the event a vendor does not appear at the event. This amount must be paid in advance and no later than March 22, 2019.

The vendors understand that they will be responsible for their own set up and take down of vendors' property and that the event will be held on the 2nd floor (freight elevator available). The vendors also agree to dispose of any trash in an appropriate manner and not leave any trash or any other materials at the event site.

Additional details for the Home & Garden Show include:

- Advance setup is permitted, details will be distributed and coordinated within 10 days of the event.
- Vendors' space onsite is limited to a 10' by 10' area.
- Vendors will have access to electricity and wifi.
 - Do you need access? _____ How much power do you need? _____
- Vendors will not be permitted to cook onsite.
- **Vendors will commit to being present and active for the duration of the event.**
- One 8ft table with white tablecloth will be provided by the Chamber of Commerce (chairs are not provided)
- The Amesbury Home & Garden Show assumes no liability for any property or goods of the vendor.
- The vendor will hold the Amesbury Home & Garden Show harmless for any personal liability.

Payment of the Vendor fee can be made payable to the Amesbury Chamber of Commerce at 5 Market Square, Amesbury MA 01913 in the form of cash or check, or pay by credit card online at amesburychamber.com or by phone.

Date

Vendor Signature

Business Name

Email Address

Phone Number

Date

Amesbury Chamber of Commerce